

**AMARILLO HOSPITAL DISTRICT
BOARD OF MANAGERS
OCTOBER 29, 1997**

<u>Members</u>	<u>Present</u>
Ms. Lilia Escajeda, Chairman	Yes
Mr. Steve Walton, Chairman Pro Tem	No
Mr. Rick Jones, Secretary	No
Dr. Ron Fortner	Yes
Mr. John Irwin	Yes
Mr. Lin Rodgers	Yes
Mrs. Paula Toland	Yes

Also Present

Mr. Dean Frigo	Director of Finance - City of Amarillo
Mrs. Debra Nuñez	Administrative Assistant - City of Amarillo

Media Present

Jim McBride	Amarillo Globe News
-------------	---------------------

Others Present

David Clark	Healthcare Professional Associates
Dr. Rolf Habersang	Healthcare Professional Associates
Jim Mitchell	Healthcare Professional Associates
Dr. Lisa Veggeberg	J. O. Wyatt Clinic
George Buchenau	J. O. Wyatt Clinic
Susan Gilmore	United Way

Ms. Escajeda called the meeting to order at 7:30 a.m. at City Hall, 509 East 7th Street, Third Floor, Room 306, and welcomed those in attendance.

ITEM 1: Ms. Escajeda presented the Minutes of August 11, 1997. There were no questions or comments regarding the Minutes. Motion was made by Mr. Irwin, seconded by Mr. Rodgers, and unanimously carried, to approve the Minutes.

ITEM 2: Election of Board officers was voted on by the Board. Mr. Rodgers made the motion to reelect the current officers as follows: Lilia Escajeda, Chairman, Steve Walton, Chairman Pro Tem, Rick Jones, Secretary. Dr. Fortner seconded the motion, and unanimously carried.

ITEM 3: Ms. Escajeda presented the properties sold at the Sheriff Sale for June 30, 1997. After some discussion regarding the sale of such properties motion was made by Mr. Irwin and seconded by Mr. Rodgers to approve the sale of the Sheriff Sale properties. The motion carried unanimously.

ITEM 4: Ms. Escajeda asked Mr. Frigo to review the quarterly financial statements with the Board. Mr. Frigo gave an overview of the financial statements through September 30, 1997 and pointed out a cash position of \$22 million. Mr. Frigo also reported net income of \$6.9 million and stated a portion of this figure is attributed to unrealized gains from the Investment Portfolio. Additional discussion followed concerning the City of Amarillo's handling of the workers compensation claims. Mr. Frigo reported AHD was saving money by allowing the City to process such claims.

ITEM 5: Ms. Escajeda asked Mr. Irwin to present the quarterly investment report. Mr. Irwin stated that on September 30, 1997 the investment portfolio was in compliance with the AHD Investment Policy and the Public Funds Investment Act. Mr. Irwin also stated that the money managers are doing a good job at this time and are in compliance with the Policy and the Act.

ITEM 6: Ms. Escajeda asked Mrs. Nuñez to comment on complaints received. Mrs. Nuñez reported that she had received several telephone calls requesting information concerning employees of Northwest Texas Healthcare Systems. Other telephone calls were received regarding complaints of individuals applying for District Clinic eligibility. Ms. Escajeda asked Mrs. Nuñez to report on the review of the Indigent Care Report. Mrs. Nuñez reported that the audit was complete and in the review stages with Andy Ray of Clifton Gunderson. Once the report has been finalized it will be presented to the Board.

ITEM 7: Motion was made by Mrs. Toland and seconded by Mr. Rodgers to resolve the following:

The Chair of the Board of Managers of the Amarillo Hospital District, whoever that person may from time to time be, shall not become a paid employee of, or render services for compensation as an independent contractor of, Healthcare Professional Associates.

Voting AYE were Ms. Escajeda, Dr. Fortner, Mr. Irwin, Mr. Rodgers, and Mrs. Toland; voting NO were none; the motion carried by 5:0 vote of the Board.

Ms. Escajeda opened the floor to representatives from Healthcare Professional Associates (HPA). Mr. Dave Clark made a brief presentation to the Board of the new marketing campaign HPA has begun in relation to the company obtaining not-for-profit status from the IRS. Dr. Rolf Habersang made a few comments regarding an endowment fund for HPA.

ITEM 8: Motion was made by Mr. Irwin and seconded by Dr. Fortner to resolve the following:

The Chairman of the Board of Managers of the Amarillo Hospital District is hereby authorized to execute all documents for expenditures on behalf of the Amarillo Hospital District of \$15,000 or less without prior Board approval; provided, however, that the vouchers for such expenditures will be reviewed and approved by the Board at its next subsequent meeting.

Motion carried unanimously.

ITEM 9: Ms. Escajeda asked Mr. Frigo to present to the Board the proposal by Watson Wyatt & Company for an actuarial study for the Retirement Plan for Employees of Northwest Texas Healthcare System. Mr. Frigo explained the need for a valuation report showing the funded status of the plan and the funding requirement (if any). Mr. Frigo recommended the study should be performed not to include benefit statements for Northwest, for a fee estimate of \$11,000. Copies of prior benefit statements are kept in employees' personnel files at Northwest. Mrs. Toland expressed her concern with former employees of AHD drawing pension monies as well as working for UHS. There was additional discussion regarding this provision in the pension plan. A motion was made by Mrs. Toland, seconded by Dr. Fortner, and unanimously carried, to accept the proposal for an actuarial study for the Retirement Plan for Employees of Northwest Texas Healthcare System.

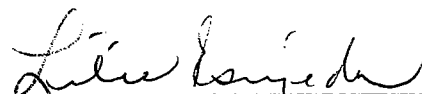
ITEM 10: Ms. Escajeda presented the Medical and Dental Plan for the Amarillo Hospital District dated October, 1997. There was discussion about changes from the previous plan. Ms. Escajeda asked Dr. Veggeberg, Medical Director from J. O. Wyatt Clinic, to explain changes to the Plan. Dr. Veggeberg explained the largest change related to prescriptions. The new plan allows the pharmacy to fill long-term prescriptions on a 60-day supply basis which has improved the flow of patients through the J. O. Wyatt Clinic. Additional discussion concerning services provided under the Amarillo Hospital District Medical and Dental Plan followed. Dr. Fortner made a motion to approve the Medical and Dental Plan as presented, Mr. Irwin seconded and the motion carried unanimously.

ITEM 11: Ms. Escajeda asked Dr. Veggeberg and Mr. George Buchenau, Administrator from J. O. Wyatt Clinic to present the Problem Patient Policy for Northwest Texas Healthcare System Community Health Services. Dr. Veggeberg stated that employees of NWTHS Community Health Services are being abused by patients. This Problem Patient Policy will provide the Health Services management procedures to follow for such abusive patients. There was discussion from the Board stating that this Policy is more a management type policy rather than a policy to be approved by the Amarillo Hospital District Board. Ms. Escajeda informed the Board she had reviewed this Policy with Merrill Nunn, City of Amarillo Attorney, and he advised that the AHD Board not have any action regarding the Problem Patient Policy. Ms. Escajeda asked that it be noted in the minutes that the Board was aware of the Policy.

ITEM 12: Ms. Escajeda stated that the Board was exercising due diligence in pursuing any questions regarding the sales contract with UHS. She also stated that it was the responsibility of the Board to see that all provisions of the sales contract were being followed.

Ms. Escajeda asked if anyone in the audience had any comments or questions. Ms. Susan Gilmore of the United Way thanked the Board for allowing her to attend the meeting and gave a brief update of the United Way. Mr. George Buchenau invited all the Board members to come and tour the Clinic at their convenience.

There being no further business, the meeting was adjourned at 8:40 a.m.



Lilia Escajeda, Chairman