

**AMARILLO HOSPITAL DISTRICT
BOARD OF MANAGERS
JANUARY 28, 1997**

Members

Mr. Mitch Contreras	Yes
Ms. Lilia Escajeda	Yes
Dr. Michael Guttenplan	Yes
Mr. John Irwin	Yes
Mr. Rick Jones	No
Mrs. Connie Tommerup	Yes
Mr. Steve Walton	Yes

Also Present

Mr. Dean Frigo	Director of Finance - City of Amarillo
Mr. Tom Sowers	City Auditor - City of Amarillo
Mr. Herb Sanders	Accountant - City of Amarillo
Mr. Merrill Nunn	City Attorney - City of Amarillo
Ms. Donna DeRight	City Secretary - City of Amarillo

Media Present

Ms. Shae Dodson	Amarillo Globe News
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I. Call to Order

The meeting was called to order at 7:30 a.m. by Mr. Mitch Contreras, Chairman, in the Nwth Dining Room No. 1.

II. Approval of Minutes

Mr. Contreras presented the minutes of the December 13, 1996, December 17, 1996 and January 7, 1997 meetings, and they were unanimously approved as presented.

**III. Administrative Matters and Subjects for
Board Consideration/Approval**

A. Committee and Other Reports

Financial Report

Mr. Frigo presented the financial report for the quarter ending December 31, 1996. Mrs. Tommerup asked if the payment for Indigent Care could be stated as Indigent Care for Physicians to clarify the payment. Mr. Frigo advised that the change could be made. Motion was made by Mrs. Tommerup, seconded by Mr. Walton, and unanimously carried, to approve the financial report.

Review and Approval of Investment Policy

Mr. Frigo presented the Investment Policy for discussion and consideration. The board members asked questions and discussed several items in the policy. It was decided that the policy needed to be sent to the banks for their response and approval. Mr. Frigo was instructed to get the policy to the banks and get their comments. It was decided to carry this item over to the next meeting in order to have time to review the questions of the board and get comments from the banks.

Transition Team

Mr. Contreras stated that there had been some problems with a third party administrator with the cobra insurance and payments were delayed and proper credit was not received.

B. Any Other Matters

Bylaws

Mr. Contreras presented the revised Bylaws and asked for any questions or comments. Mr. Walton asked about Article XI where it states two days' written notice shall be given by the Secretary to amend the Bylaws. He asked if that was enough time for notification. He stated that you are required to post a meeting 72 hours in advance and because of that requirement shouldn't the Bylaws state three days' written notice be given instead of two days. After some discussion, it was decided that three days' written notice should be given. Motion was made by Mr. Walton, seconded by Mrs. Tommerup, and unanimously carried, to approve the Bylaws as amended.

Potter County Sheriff Sale Properties

Mr. Contreras advised that Potter County had put some sheriff sale properties out for bid and those property sales need to be approved. Motion was made Mr. Walton, seconded by Ms. Escajeda, and unanimously carried, to award the sale of the properties to the highest bidders.

Insurance

A proposal for Property & Casualty Insurance was presented with an annual premium of \$750. This insurance is necessary to insure the property owned by the Hospital District and for the travel of the board members. Motion was made by Mr. Walton, seconded by Mrs. Tommerup, and unanimously carried, to approve the insurance policy.

IV. EXECUTIVE SESSION

Mr. Contreras advised that the board would adjourn to Executive Session at 8:27 a.m. for the purpose of discussing pending litigation.

The board reconvened into open session at 8:38 a.m. Mr. Contreras advised that the board would begin meeting quarterly, and therefore the next meeting would be April 29.

IV. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:40 a.m.

Date Approved

Mitch Contreras, Chairman

Connie Tommerup, Secretary